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**PROCEEDINGS OF THE SIXTH GOVERNING BODY MEETING OF  
KARNATAKA EVALUATION AUTHORITY (KEA)**

No: KEA 31 PD 2014

Dated : 31<sup>st</sup> May 2014

The Sixth Governing Body Meeting of Karnataka Evaluation Authority(KEA) was held on 31<sup>st</sup> May 2014 from 10.30 AM in Room No. 252, MS Building, Bangalore, in the Chairpersonship of the President, KEA Governing Body and Principal Secretary to Government, Planning, Programme Monitoring and Statistics Department. The list of members present in the meeting is appended. The Member Secretary and Chief Evaluation Officer, KEA welcomed all the members to the meeting. After discussions, the following resolutions/ decisions were taken in the meeting.

**AGENDA SUBJECT - 1**

To confirm the resolutions of the 5<sup>th</sup> Governing Body Meeting of KEA held on 24<sup>th</sup> March 2014, and the action taken on three points, where it was required.

**Discussion:** The Chairperson of KEA suggested that letters may be written to all departments requesting to keep aside 1% of their allocation for 2014-15 for evaluation and to inform the KEA of the schemes they are going to evaluate, lest some subject of external evaluation clashes with that of internal evaluation.

**Resolution:** *The decisions taken in the Fourth Governing Body meeting were confirmed and actions taken on the resolution items 2,7 and 8 therein were noted.*

**AGENDA SUBJECT- 2**

Seeking acceptance of the Audit report of the year 2013-14 and taking it to the General Body for approval.

**Discussion:** Mr Srinivasan, from the auditing firm M/s Badari, Madhusudan and Srinivasan, who have audited the accounts of 2013-14, explained the process and findings of the audit. He informed that there were no major observations to be made in audit. He suggested that HDD accounts may be separately maintained for easy reference and reconciliation.

✓ **Resolution:** *The Audit report of the year 2013-14 is accepted and it is recommended to take it to the General Body for approval. In future, a separate cash book should be maintained by the KEA for HDD accounting (revenue and expenditure).*

### **AGENDA SUBJECT- 3**

Seeking acceptance of the Budget of the year 2014-15 and taking it to the General Body for approval.

**Discussion:** The Secretary, Planning, Programme Monitoring and Statistics informed that the outlay kept for HDD activities in the budget was less than anticipated. He has computed that the annual requirement under this activity this year will be about Rs 1.87 crores.

**Resolution:** *The Budget of the year 2013-14 presented is accepted with the allocation for HDD sector being revised to Rs 1.87 crores and it is recommended to take it to the General Body for approval.*

### **AGENDA SUBJECT- 4**

Approval for Schemes to be taken by KEA for external evaluation in the year 2014-15.

**Discussion:** The Chairperson suggested that Minor Ports falling under the control and administration of Government of Karnataka may be taken up this year in addition to the 12 evaluation studies proposed in the agenda.

**Resolution:** *The twelve schemes proposed, with the addition of evaluation study of the Minor Ports falling under the control and administration of Government of Karnataka, for external evaluation for the year 2014-15 are approved.*

### AGENDA SUBJECT- 5

✓ Proposal made to continue to have the services of Mr Ranganna as Consultant (Procurement) from 01<sup>st</sup> August 2014 for a period of one year subject to the approval of finance department.

**Discussion:** The Governing Body felt that extension (4g exemption under the Karnataka Transparency in Public Procurement Act ) may be taken for a period of two to three years as services are needed for KEA.

**Resolution:** *The proposal for continuation of the services of Mr Ranganna as Consultant (Procurement) for a period of TWO years with effect from 01<sup>st</sup> August 2014 is accepted, subject to the approval of finance department*

### AGENDA SUBJECT- 6

Proposal to accept the modified agreements and taken to the next General Body meeting for their approval.

**Resolution:** *It was resolved the modified agreements can be accepted and taken to the next General Body meeting for their ratification.*

### AGENDA SUBJECT- 7

✓ Proposal to extend the contract period of M/s Manpower Services, #95, Mala Building, 4<sup>th</sup> Main Road, 11<sup>th</sup> Cross, Malleshwaram, Bangalore, who are providing the services of one Stenographer, one Senior Driver, one Driver and two group "D" employees for one more year with effect from 01<sup>st</sup> June 2014 without enhancement in the contract amount.

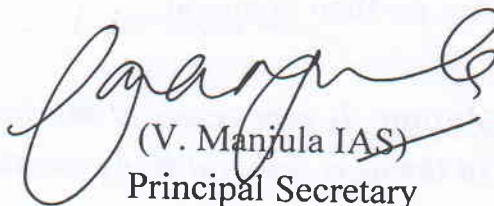
**Resolution:** *The proposal for extending the contract of providing manpower services for a period of one year with effect from 01<sup>st</sup> June 2014 is accepted without any change in the contact amount.*

The Chairperson asked the CEO of KEA to briefly inform the Governing Body about the process and progress in Empanelment of Consultants. Accordingly it was stated by the CEO that till date 22 Consultants had applied for being empanelled, and these included Consultants of national and international repute and jurisdiction. How empanelment would reduce the time taken of evaluation studies was also informed.

The Chairperson emphasized the need to have a training manual related to evaluations. This should be simple, it should lay out the evaluation policy, need for evaluation, the steps involved in it etc. It should be such that it is understandable and useful for any department wanting an evaluation to be done. The CEO requested that this will be attended to in August 2014 as at present KEA is concentrating on evaluation work so that reports may come before March 2015.

She further spoke about the need to have and formulate/revive Departmental Evaluation Committees (DEC) so that findings and recommendations are acted upon and monitored. Similar action will be needed at the State level too.

The meeting ended with a vote of thanks to all the members of the Governing body.



(V. Manjula IAS)

Principal Secretary

Planning, Programme Monitoring and Statistics  
& Chairperson, Governing Body, KEA