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Karnataka Evaluation Authority**

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Karnataka Evaluation Authority

Bangalore
18/12/2012

Proceedings of the 2nd Governing Body Meeting of KEA

Second Governing Body Meeting of the Karnataka Evaluation Authority (KEA) was held on 17th December, 2012 at room no 252, M S Building under the chairpersonship of the President, KEA Governing Body & Principal Secretary to Govt., Planning Dept. List of members present during the meeting is appended.

The following decisions were taken in the meeting:

Agenda item 1: To confirm the resolutions of the first Governing Body Meeting of Karnataka Evaluation Authority (KEA).

Resolution: Decisions taken in the first Governing Body Meeting were confirmed. Action taken on the resolutions has been noted.

Agenda item2: To review the ongoing studies and other issues in KEA.

2a. To review the status of ongoing external evaluation studies: Progress of the following five studies were reviewed:

- i. F-KARE report. on the Secondary and PU Education Sectors in Karnataka.

Resolution: Resolved to post the report on the KEA website and forward the executive summary to the Secretary, Education Dept for necessary action.

- ii. NRHM Evaluation study by GRAAM.

Resolution: The progress was noted. Resolved to post the phase I report on KEA web-site.

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iii. ISEC Report on RFD.

Resolution: Resolved to post on the KEA website.

iv. CBPS Study on devolution of CSS Plan Funds: Progress was noted.

v. JNNURM Study: Progress was noted.

2b. To review the progress of internal evaluations in 2012-13.

Five evaluations are currently underway. Progress was noted.

2c. To review the status of drafting KEA manuals.

i. Preparation of Accounting and Human Resource Manuals by M/s Lekka Consultancy Services Ltd.

Resolution: Reviewed the progress. The task is way behind schedule. KEA should explore the possibility of accomplishing the task quickly without compromising the quality if possible. If it is not possible, alternatives may be explored.

ii. Preparation of Empanelment and Benchmarking Manuals by GRAAM: Progress was noted.

iii. Preparation of Training Manual by ASCI, Hyderabad: Progress was noted.

2d. To review the KEA budget position.

Resolution: Progress of expenditure and the fund requirement for the current financial year have been noted. Books of accounts were produced to the President for signature. After discussion it was suggested that the KEA Rule 16 (8) (c) may be amended with the approval of the General Body, and such authority be delegated to the CEO, KEA.

2e. To ratify the budget proposed for the year 2013-14.

Action taken for preparing the budget for the next financial year was noted.

Agenda item 3: To delegate necessary administrative and financial powers to KEA Officers.

Resolution: The CEO explained that the Finance Department has approved the proposal on delegation of financial powers to KEA officers with minor modifications. The Governing Body resolved to accord approval for the delegation of financial powers to KEA officers as approved by the Finance Department. The matter shall be moved with the Planning Dept for issuing the necessary government order.

In respect of delegation of administrative powers to KEA officers, it was resolved to constitute a sub-committee of officers consisting of the CEO KEA; Sri Rajiv Ranjan, Secretary, Planning Dept; Smt. Fairiza Khanam, Additional Secretary (Service Rules), DPAR; Sri Devaraj, Dy Secretary (Services), DPAR; Sri K. S. Gopalakrishna, Joint Secretary (Services), Finance Department and Sri Sunder Raj Gupta, Deputy Secretary (Services - 2), Finance Department to examine the proposals submitted by KEA in detail, revise them appropriately and to submit the same to the President of the Governing Body for approval.

Agenda item 4: To approve the recruitment guidelines and the service conditions of KEA employees.

Resolution: Resolved to place the matter before the sub-committee constituted under agenda item 3 above to examine the proposals submitted by KEA in detail, revise them appropriately and to submit the same to the President of the Governing Body for approval.

Agenda item 5: To approve matters relating to establishment of new office.

The CEO briefed the details of lease agreement with BMTC, presented the details of the cost estimate for the interior construction work and also explained the terms of the proposed contract agreement with KRIDL. The matter was examined in detail.

Resolution:

1. Resolved to ratify the lease agreement signed by KEA with the BMTC for the office space;
2. Resolved to approve the interior plan of the proposed KEA office;

3. Resolved to accord administrative approval for Rs.469.5 lakh towards the cost of interior development as per the detailed estimate submitted by KRIDL, subject to 4 (g) exemption under KTPP Act, 1999,
4. Resolved to accord permission to KEA to enter into contract agreement with KRIDL for the interior development work, and
5. Resolved to authorize the CEO, KEA to release 50% of the contract cost as advance as required under the agreement terms.

Agenda item 6: To approve the proposal for organizing the first training program on evaluation.

Resolution:

- i. In principle approval has been accorded for the proposed training to inter-departmental officers at the FPI campus.
- ii. Pedagogy to be re-examined by a sub-committee consisting of the CEO, KEA, Sri Rajiv Ranjan, Secretary, Planning Dept. and Prof. S. Madheswaran, Advisor to Planning Dept and submitted to the President of the Governing Body for approval.
- iii. The sub-committee will also examine the details of cost, modalities of STEM contract and other details and make recommendations to the President of the Governing Body.

Agenda item 7: To approve new external evaluation proposals.

Resolution: In principle approval has been accorded for three proposals:

- i. Compilation of inventory of policies and programs of 25 major departments.
- ii. Evaluation of HRMS, and
- iii. Evaluation of SAKALA.

In addition, was decided to externally evaluate the implications and effectiveness of RTI Act. KEA will take necessary action to launch the study.

Agenda item 8: To approve guidelines on evaluation for circulation among the line departments.

Resolution: It was resolved to constitute a sub-committee consisting of CEO, KEA; Sri Rajiv Ranjan, Secretary, Planning Dept; Prof. S. Madhewaran, Advisor to the Planning Dept, Sri K. L. Lokanath, MD, State Water and Sanitation Mission, RDPR; Sri Shashidhar, Coordinator, SLCC for HDD, Planning Dept, and Prof. Ganesh Murthy, Madras Institute for Development Studies, Chennai to critically examine the rules, refine them appropriately and submit the same for the approval of the President of the Governing Body. The sub-committee shall prepare a comprehensive set of guidelines which will help the line departments to undertake evaluations effectively.

Agenda item 9: To accord approval for engaging two retired government officers as consultants for handling urgent and one time tasks in KEA.

Resolution: Approved the proposal of KEA for engaging two retired government officers Sri P. Sadashiva and Sri H. Ganesh Murthy for accomplishing one time jobs. In addition, KEA may consider engaging reputed specialists for procurement with the prior permission of the President of the Governing Body, if necessary.

Agenda item 10: Miscellaneous items for approval.

10 (a). To approve the nomination of additional members to the KEA Technical Committee.

Resolution: Approved the nomination of Prof. Deepak Malghan of IIMB, Prof. Siddartha Swaminathan of ISEC, DDG, NSSO Regional Office, Bangalore (ex-officio) and a nominee of the Indian Statistical Institute to be the members of the KEA Technical Committee.

10(b). To approve proposal to pay honorarium for external experts for review and editing work of KEA manuals.

Resolution: Resolved that the review be got done through the expert committees consisting of working officers in the relevant departments.

10(c). To approve the proposal to enhance sitting fees to the external members of KEA Committees and invited experts.

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Resolution: Resolved to accord sanction for paying a resource fee of Rs. 2000/ day and conveyance allowance of Rs.1000/- day for the external experts when they are engaged by KEA.

10(d). To approve the proposal to sanction home orderly allowance to the incumbent CEO, KEA.

Resolution: Resolved to accord sanction for home orderly allowance to the CEO, KEA as proposed.

Agenda item 11. Other items with the permission of the Chair.

11(a). To approve the web content pertaining to KEA for posting on the Planning Department's website.

Resolution: Approved the proposal to post the details on the website of Planning Department as proposed.

11(b). To approve the proposal to buy a new car for the ACEO, KEA.

Resolution: Proposal may be moved on the file if a car is required for the CEO, KEA.

11 (c): To accord permission to deposit the pension and leave Salary contribution of Sri K. N. Murthy and other officers on deputation with the Accountant General, Karnataka.

Resolution: Approval accorded since it is a statutory levy.

The meeting ended with a vote of thank to the President and the other members of the KEA Governing Body.



President,
KEA Governing Body
&

Principal Secretary to Govt.,
Planning, Programme Monitoring
and Statistics Dept.