



**GOVERNMENT OF KARNATAKA
DEPARTMENT OF SERICULTURE**

: TENDERS ARE INVITED FROM THE VENDORS FOR FIXING
COMPREHENSIVE ANNUAL MAINTENANCE FOR COMPUTERS
AND PERIPHERALS,

Website <http://www.karnataka.gov.in/Sericulture/english/Notifications/AMCCOMPUTERS-2016-17.pdf>

Reference: DOS/MIS/COMP/AMC/03/2016-17

- Last date and time for receipt of tender : 22-09-2016 by 2.00pm
- Time and Date of opening of tender : 23-09-2016 by 4.00pm
- Place of opening of tender : Directorate of Sericulture
5th floor, M.S.Bldg,
Bangalore-1

Address for communication

DEPARTMENT OF SERICULTURE

M.S.BUILDING, 5TH FLOOR,

DR.AMBEDKAR VEEDHI

BANGALORE- 560001

PHONE: 22353853, Fax No.: 22353881

E-mail: teamsilk.mis@gmail.com

Website: <https://www.karnataka.gov.in/sericulture1/>

**GOVERNMENT OF KARNATAKA
DEPARTMENT OF SERICULTURE**

No.: DOS/MIS/COMP/AMC/03/2016-17

Office of the Commissioner
of Sericultural Development.
& Director of Sericulture
Bangalore. Dt.22-08-2016
Tel:080-22353853
Fax:080-22353881

NOTIFICATION

Website: <https://www.karnataka.gov.in/sericulture1/>
(in the portal NOTIFICATION – AMC FOR COMPUTERS – 2016-17)

Sub: Tenders Invited from the Vendors for fixing of Comprehensive
Annual maintenance for Computers and Peripherals

1. On behalf of Commissioner for Sericulture Development and Director of Sericulture, Bangalore, **Tenders** are invited for fixing of Comprehensive Annual maintenance rate for Computers and Peripherals as detailed in **Annexure-I and IA.**
2. The Earnest Money Deposit is Rs. 5000/- (Rupees five thousand only) for the Comprehensive Annual maintenance charges quoted for Computers and Peripherals.
3. The full Tender terms and conditions and all related annexure can be downloaded from the web address given above. The same may also be obtained from this office during working hours on all working days by paying Rs.500/- (Separate DD for Rs.475, Separate DD for Rs 25 VAT should be submitted) being the cost of Tender Format. The receipt in original should be enclosed along with tender. Those who download the terms and conditions and Tender Format should enclose a Demand Draft drawn in favour of the Commissioner of Sericulture Development and Director of Sericulture payable at Bangalore for Rs.500/- along with tender without fail. ***Tender without Application receipt and Demand Draft will be rejected.***
4. No tender will be accepted by way of electronic media. The sealed cover containing the tender and other related documents should be dropped into the **tender box placed in this office on or before before 2.00pm on 22-09-2016**
5. The Vendors having capacity of carrying out such maintenance are eligible for quoting the rates. Hence they shall indicate or enclose supporting documents for past one year experience or performance performed in any Government/Reputed concerns, which shall be the criteria for the evaluation of the rates and its acceptance.

6. Schedule of Events

(a) Last date and time for receipt of tender : 22-09-2016, 2.00pm

(b) Time and Date of opening of tender : 23-09-2016, 4.00pm

NB: Subsequent working day in case the date happens to be a holiday due to unforeseen events.

d) Venue Place of Keeping Tender Box: Room No.518,
Directorate of Sericulture
5th floor, M.S.Bldg.,
Bangalore -560 001

(e) Place of opening of tender : Room No.516, Meeting Hall
Directorate of Sericulture
5th floor, M.S.Bldg.,
Bangalore- 560001

7. Download of Terms and Conditions of Tenders documents can be downloaded from the website <https://www.karnataka.gov.in/sericulture1/> (in the portal NOTIFICATION – AMC FOR COMPUTERS – 2016-17)

8. Validity of Tender Period – The validity of the rate will be for a period of 12 (Twelve) months from the date of agreement entered into between the Commissioner for Sericulture Development and Director of Sericulture herein after called Accepting authority and the Annual Maintenance Service Providers of AMC FOR COMPUTERS & PERIPHERALS herein after called CONTRACTOR

Note: a. Tenders must remain valid for 90 days after the last date for submission of tenders which may be extendable with mutual agreement up to a period of further 30 days. Thereafter the tender will be treated as closed automatically.

b. Tenders valid for a shorter period will be rejected as non-responsive.

9. GENERAL TERMS AND CONDITIONS

1. The Tenders should be submitted only if all the Terms and Conditions of this Tender notification once agreed, which includes the Description and Specifications of the Items mentioned therein **Annexure – I & IA**
 - a. The Tender may be submitted in a sealed cover **superscribed** as ***Tenders for Annual Maintenance of COMPUTERS & PERIPHERALS. The terms and conditions along with Rate format may be obtained from this office on working days between 10.30am to 5.00pm from 25-08-2016 to 06-09-2016. You can also download from the Departmental website <https://www.karnataka.gov.in/sericulture1/>***
 - b. Any tender received after the due date and time as mentioned above will be rejected.
 - c. The information in PROFORMA-I, II and III is compulsory and mandatory. Without these forms tenders will be rejected.
 - d. Only the terms and conditions specified in this tender shall be binding and no other terms and conditions if any specified by the tenderer shall be binding on the Employer.

10. THE TENDER SHALL CONTAIN DOCUMENTS LISTED HERE UNDER:

1. Earnest Money Deposit for **Rs.5000/-** may be drawn in favour of Commissioner for Sericulture Development and Director of Sericulture, Bangalore payable at Bangalore.
2. Annual Turnover Statement for **2015-16** years certified either by Commercial Tax officer or Chartered Accountant as per **Annexure - II**
4. “Undertaking by the tenderer on Rs.100.00 stamp paper duly notarized stating that the tenderer was not disqualified by any Government Department / Agencies in the past under any Act and Rules.
5. Declaration form from the tenderer in the format enclosed in **Annexure-III.**
6. The details as indicated in **Annexure – I & IA** for each of the equipment, rates must be quoted against the item Code in INR, per item, for the specified equipment as per **Annexure – I(a).**
7. The rate quoted per unit should be inclusive of all maintenance charges and all taxes applicable, etc.,
8. The rate quoted in column 4 of **Proforma-I** will be the criteria for price evaluation.
9. The tenderer must, sign **Proforma-I**. The name of the person should be indicated in Block Letters (Capital) with date and the official seal of the firm or the company.

11. OTHER GENERAL CONDITIONS

1. i. The AMC will be offered for a period of one year from the date of acceptance of the agreement.
- ii. The rates should be quoted separately for each item (i.e., Computers, DMP Printers, Laser Printers, MM Projectors & Public Address System etc.,). The rates quoted in the tenders should not be over written.
- iii. Mention Comprehensive rates. The rates should cover all taxes and specifically be mentioned in the tender.
- iv. The above Computers, DMP Printers, Laser Printers, MM Projectors & Public Address System should be Attended at the offices located in M.S.Building and Reshme Bhavan Okalipuram Rajajinagar Bengaluru.
- v. The tender should be sent in a sealed envelop addressed to the Commissioner for Sericultural Development and Director of Sericulture, Room No,518(Computer Section) 5th Floor, M.S.Building, Dr. Ambedkar Veedhi, Bangalore-560001 and the envelope should be SUPERSCRIBED as **"TENDER FOR ANNUAL MAINTENANCE OF COMPUTERS, PRINTERS, MM PROJECTOR AND SCANNERS and PUBLIC ADDRESS SYSTEM"**. **The tenders should be dropped in the DROP BOX kept at Room No.518 during the working days between 10.30 AM to 5.00 PM (except on Government holidays).**
- vi. The Pre-bid meeting for the participants in this bid will be held as fixed in the notification and any clarification / doubts or otherwise as the case may be, shall be got cleared and thereafter, there will be no further consultation whatsoever between the purchaser and the bidder for any clarification / doubts or otherwise clarification given till this stage will be final and no further clarification, etc., will be given after the pre-bid meeting.

2. The tenderer shall agree to the following:

- a) Attending & Rectification of all defects & problems pertaining to COMPUTERS & PERIPHERALS as detailed in the **Annexure-I & IA** within stipulated period of time (problems need to be attended within 4 hours of lodging the complaints).
- b) Immediate Repair or Replacement of defective parts with genuine parts of equivalent or higher specifications. A standby arrangement is mandatory in this case. This should be done in consultation with the accepting authority.
- c) Services to all offices of Commissioner for Sericulture Development and Director of Sericulture throughout places where the Annexed items are installed in M.S.Building and Reshme Bhavan Okalipuram Rajajinagar Bengaluru.

- d) Every correction, if any, in the tender document shall be attested by the tenderer, failing which the tender will be rejected.
3. The tender document must be signed only by the proprietor, if it is a proprietary concern. If it is a partnership firm, a person duly authorized on behalf the partners should sign the tender. Attested copy of the partnership deed and authorization letter for signing of the tender documents, with necessary seal and signature should be submitted.
 4. ***The informations in the prescribed format i.e. Proforma-I, Proforma-II and Proforma-III is compulsory. It may be noted that without these 3 Proforma incomplete tender is any their form will be rejected out rightly. Care must be taken to fill the form and details must be provided as asked for. The decision of Commissioner for Sericulture Development and Director of Sericulture, Bangalore either to accept or reject any or all the tenders shall be the final.***
 5. The maintenance service shall be carried between 10-00AM to 5.30PM on all working days of the Department of Sericulture where the systems are placed.
 6. The Officers of the Department of Sericulture will call up contractor over phone/ if necessary through letter for attending maintenance. The contractor should attend to the necessary maintenance within 2 hours from the receipt of such telephonic request.
 7. The contractor should perform preventive maintenance during the Annual Maintenance Contract period once in 90 (ninety) days and a monthly checking and servicing of the COMPUTERS & PERIPHERALS. Necessary certificate can be obtained from the concerned offices regarding satisfactory work done. Preventive maintenance covers rigorous and exhaustive services. The Contractor should maintain a Log book and it should be attested by the concerned officer executing the maintenance work. The Log book extract should be submitted during quarterly claims.
 8. Annual Maintenance Contract include all components of COMPUTERS & PERIPHERALS, however Annual Maintenance Contract does not includes any consumables of printers and Printer Head of Dot Matrix Printers, Fuser Assemble Unit of Laserjet / Deskjet Printers and Multi Media Projector Lamp. The replacement of defective parts with the spares should be carried out within 48 hours after defect/fault is

noticed. In case of failure of replacement of the defective parts or rectifying the major problems, stand by arrangements should be made.

9. Within 24 hours standby systems including peripherals of equivalent configuration should be provided free of charges by the contractor. The contractor should obtain necessary permission from the officers concerned before taking out any defective machines/parts of machines from the place of installation.
10. Irrespective of the usage hours of the system the acceptable level of maintenance shall be 98% calculated day wise at the end of each quarter commencing from the date of agreement. Appropriate deduction based on delay in repairs on prorated basis shall be effected in the maintenance charges payable to the contractor in the case of delay. The Commissioner for Sericulture Development and Director of sericulture shall pay each quarterly charge as admissible to the contractor after the completion of the each quarter and after satisfactory maintenance during the quarterly period.
11. The Commissioner for Sericulture Development and Director of sericulture is at his liberty to discontinue maintenance contract of the systems with a month advance notice.
12. The contractor has the liberty to reply to such notice as deemed fit as issued in accordance with Sl.No.2 above. Such matters of disputes arising should be referred to a mutually agreed arbitrator consisting of a group of officers. The decision so arrived in the arbitration shall be binding on both the parties of the contract. However, in case the contractor does not satisfy with the decision of the arbitration, may appeal within a reasonable time to the Commissioner for Sericulture Development and Director of Sericulture whose decision is final in respect of matters decided by the arbitrators.

12. Earnest money deposit:

- a. The Earnest Money Deposit of unsuccessful tenderers will be returned within reasonable time
- b. The Earnest Money Deposit of the successful tenderer will be discharged when the tenderer has signed the agreement and after furnishing of required security deposit.

13. Validity of the rates quoted:

- a. There should not be any upward revision of the rates for the contractor during the period of validity of the contract.

- b. The period of validity of contracted rate may be extended up to 3(three) months after the validity period at the discretion of the Commissioner for Sericulture Development and Director of sericulture.

14. Opening and Scrutiny of tenders:

- a. If tenders not accompanied by the following items will be rejected, i.e.,
 - i. The EMD as prescribed at clause 2 of this document.
 - ii. Certificate of tax identification no. (TIN) and VAT (Value Added Tax).
- b. The rates of qualified tenderers will be opened by the Scrutinizing Committee in the presence of tenderer or his authorized representative on the notified date.
- c. The tenders will be rejected due to delay in submission of documents sought for if any, necessary required.

15. Award of Tender.

Notification for carrying annual maintenance will be issued by Commissioner for Sericulture Development and Director of sericulture after scrutiny and finalization of annual maintenance rates and after technical capacity of the contractor is found to be satisfactory.

16. Security deposit and contract

1. The Contractor should execute a Contract Agreement on Karnataka Government Non- judicial Stamp Paper in duplicate of the face value of Rs.100.00 (Rupees One Hundred Only – cost to be borne by the Tenderer) as provided by Article 5 of the schedule of Karnataka Stamp Act. A copy of the contract agreement will be given to the Tenderer. The Specimen form of agreement will be available with the Commissioner for Sericulture Development and Director of Sericulture.
2. The contractor shall be required to pay a security deposit of 5% to the succeeded bid amount in the form of irrevocable Bank Guarantee in favour of the Commissioner for Sericultural Development and Director of Sericulture, Bangalore 560001, payable at Bangalore, by any of the Nationalized banks
3. The agreement along with the specified **“Security Deposit”** should be submitted within **seven days** from the date of receipt of the intimation of the Acceptance of Offer.
4. Agreement not accompanied by Security Deposit or any partial agreement deleting certain clauses / items, will not be accepted, and

will be deemed as non-submission of agreement and violation of the Tender Condition. The Earnest Money Deposit of such tenderer will be forfeited to Government and such tender will be rejected and the company will be blacklisted. The firm/company will also be liable for all damages caused including the liabilities to pay any difference between the prices accepted by the firm/company and those ultimately paid for the maintenance of items from other contractors by the Commissioner for Sericultural Development and Director of Sericulture, Bangalore. Such damages shall be assessed by a committee which will be appointed by the Commissioner for Sericultural Development and Director of Sericulture and whose report shall be the final on the issue. In case of any violation of natural justice, an appeal shall lie with the Commissioner for Sericultural Development and Director of Sericulture, Bangalore whose decision will be the final in this matter.

5. The original agreement shall be with the CSD & DOS. The tenderer shall collect the signed copy of the agreement on his own. The CSD & DOS will not be responsible for the loss of the copy not collected by the successful tenderer.
6. Violation of any of the Clauses of the Agreement shall also be deemed as violation of Terms and Conditions of this tender.
7. The Contractor is permitted to claim back the Security Deposit on completion of the contract period or after executing all the maintenances satisfactorily, whichever is later. The refund of the Security Deposit shall be subject to satisfactory performance of the contract as per the terms and conditions of the contract. The Security Deposit not claimed within three years from the date of expiry of the contract shall be forfeited to Government without notice.

17. Maintenance Procedures

The maintenance shall be affected by the successful tenderer as per the guidelines issued and to be issued time and again by the employer during the contract period.

18. PENALTIES FOR NON-COMPLIANCES, NON-PERFORMANCE or VIOLATIONS:

- i. In case of delay in services the contractor will be liable to pay penalties depending upon the number of days delayed. This penalty will be up to a maximum of 5% of the value of AMC. The quantum of penalty will be decided by the Tender Accepting Authority.

- ii. In respect of services not provided within 24 hours from the date of receipt of the order / request the contractor will be liable for penalty up to 5% of the value of AMC.
- iii. Apart from the above, the Commissioner for Sericulture Development and Director of Sericulture reserves the right to impose the following penalties on the contractor.
 - a. Forfeiture of Bank Guarantee furnished by the contractor at the time of signing agreement.
 - b. Black listing of the firm.
- iv. In the event of failure of the tenderer to execute the order within the specified period, the order shall be treated as cancelled and such tenderer shall be blacklisted.
- v. If any information provided by the tenderer is found to be factually false or misleading such tender will summarily be rejected, any time during the validity period of the tender and tenderer will be liable for penalties as applicable.

19. Legal terms and Compliances:

- a. The successful tenderer after issuance of rate contract order by the Department of Sericulture should execute an agreement covering all the terms and conditions on a judicial stamp paper (purchased in the tenderers name) of Rs.100/- or as per the existing procedure at his cost within 7 days from the date of acceptance. No successful bidder shall execute supply orders without execution of the agreement.
- b. The decision of the rate Accepting Authority (The Commissioner for Sericulture Development & Director of Sericulture) shall be final and binding, in respect of any dispute arising out of implementation of this tender.
- c. For any legal remedies, the courts at Bangalore shall only have the jurisdiction.

20. Rights Reserved:

- a. The decision of the rate accepting authority (The Commissioner for Sericultural Development and Director of Sericulture) shall be the final in considering or rejecting of any tenders.
- b. The Department of Sericulture reserves the right to accept or reject tenders even after the opening of bid without assigning any reasons whatsoever and does not bind it to accept the lowest tender.

23/8
Commissioner for Sericulture Development
and Director of Sericulture

ANNEXURE – I

| Desktop, Laptop & Others | | |
|--------------------------|----------------------------------|-----------|
| 1 | HP -TS 600-1280IN Touch Smart | 1 |
| 2 | HP Desktop Old | 6 |
| 3 | HP Desktop New | 6 |
| 4 | HP Desktop New | 2 |
| 5 | HP Desktop New | 1 |
| 6 | Zenith G31 Desktop | 15 |
| 7 | Dell Desktop | 1 |
| 8 | PCS Desktop | 14 |
| 9 | HCL Desktop New | 2 |
| 10 | HCL Desktop Old | 6 |
| 11 | PCS Prodigy | 2 |
| 12 | ACER Veriton | 3 |
| | I- Total Desktops | 59 |
| 13 | Dell Laptop Vostro 3400 | 5 |
| 14 | HP Laptop 6720 | 3 |
| 15 | HP Laptop 8430 | 1 |
| | II- Total Laptops | 9 |
| 16 | Projector U5-532h | 1 |
| 17 | TOSHIBA PROJECTOR | 1 |
| 18 | Instalolck Screen | 1 |
| 19 | Ahuja Speakers | 4 |
| 20 | Ahuja Amplifier | 1 |
| 21 | Ahuja Handheld Wireless Mike | 3 |
| | III-Total Others | 11 |
| PRINTERS | | |
| | | |
| 1 | HP -Colour LZ CP-1215 | 1 |
| 2 | HP LZ P-1505 | 3 |
| 3 | HP LZ 3390 | 4 |
| 4 | HP -Colour LZ 2550 Ln | 1 |
| 5 | Epson Printer LQ-1150+Dx | 3 |
| 6 | Samsung ML-1640 | 8 |
| 7 | Canon 3010 MFP | 4 |
| 8 | Canon LBP -3300 | 9 |
| 9 | Konica Page Pro-1580 | 2 |
| 10 | HP LZ P-1108 | 10 |
| 11 | HP LZ P-1007 | 4 |
| 12 | HP - LZ Printer M2727nf | 1 |

| | | |
|----|---|------------|
| 13 | HP color lazerzet 2605dn | 1 |
| 14 | HP Color Laser Printer 2600n | 1 |
| 15 | HP Laser Printer P1606 | 1 |
| 16 | Wipro DMP Printer LQ-1070DX | 1 |
| 17 | HP LZ P-1020 | 1 |
| 18 | Samsung | 1 |
| 19 | Samsung | 1 |
| 20 | Scanner HP 2410 | 7 |
| 21 | Scanner Canon LIDE120 | 1 |
| | IV-Total Printers & Scanners | 65 |
| | Grand Total (I,II,III & IV): | 144 |

ANNEXURE – IA

| Computers , Laptops & Others | | | |
|---|-------------------------------|--|-----------|
| 1 | HP -TS 600-1280IN Touch Smart | intel Core i5-450M, 2.4 Mhz,4GB DDR3 8500, 750 GB 7200 rpm HDDATA | 1 |
| 2 | HP Desktop Old | Intel Core 2 Duo E-4300, 1.8 Ghz, 2GB DDR2 SDRAM, 160GB HDD,Key board,Mouse, *x DVD ROM, | 6 |
| 3 | HP Desktop New | intel Core i5-3470,CPU @ 3.2ghz Mhz,4GB DDR3 8500, 500 GB 7200 rpm HDD ATA, Windows 8.0 | 6 |
| 4 | HP Desktop New | Intel core-i5, 2400, 3.1Ghz, 2Gb RAM, 500Gb-HDD, DVD Writer, Windows 7. | 2 |
| 5 | HP Desktop New | Intel core-i7, 3.4Ghz, 4Gb DDR3 RAM, 500Gb-HDD, DVD Writer, 18.5" Monitor, Windows 8 | 1 |
| 6 | Zenith G31 Desktop | Intel Core 2 Duo E-4600, 2.4 Ghz, 2GB DDR2 SDRAM, 160GB HDD | 15 |
| 7 | Dell Desktop | intel Core i3, 380M, 2.53 Ghz, 2GB DDR3 RAM, 320 GB HDD 5400rpm | 1 |
| 8 | PCS Desktop | Intel Pentium Dual Dore Produiigy-945 GV, 3.00Ghz, 1.250DDR2 RAM, 160GB HDD, 1.44MB FDD, DVD Combo Drive, Windows 7 | 14 |
| 9 | HCL Desktop New | intel Core i3-550,CPU @ 3.2ghz Mhz, 2GB DDR2, 300 GB HDD ATA, Windows 7.0 | 2 |
| 10 | HCL Desktop Old | P4 System, 3.0Ghz. DDR1 RAM-1.128Gb, 40Gb-HDD, ATA/150-7200rpm, 1.44MB-FDD, CDR-52x, 15" SVGA-color monitor, Windows XP | 6 |
| 11 | Desktop PCS Prodigy | Intel Pentium p4, 2.8 Ghz, ! GB RAM DDR2, 1.44 FDD, 164 GB HDD, | 2 |
| 12 | Desktop ACER Veriton | Intel Core TM i5-4460, CPU @ 3.20Ghz,4.0 GB RAM, 64 bit O.S. | 3 |
| | | I- Total Desktops | 59 |
| 13 | Dell Laptop Vostro 3400 | Intel Core i3,2.53 Ghz,, 2GB DDR3 RAM,320 GB HDD, 13.3" Screen, Wireless, Bluetooth DVD Writer, Integrated Stereo, Rechargeable Battery with Charger Adapter | 5 |

| | | | |
|-----------------|------------------------------|---|------------|
| 14 | HP Laptop 6720 | Intel Dual Core 2.8Ghz, Intel 945 PM Express Chipset, 512 MB DDR RAM, 80 GB HDD, DVD / CD Writer, Wireless, Bluetooth, Windows XP | 3 |
| 15 | HP Laptop 8430 | Intel Dual Core 2.8Ghz, Intel 945 PM Express Chipset, 512 MB DDR RAM, 80 GB HDD, DVD / CD Writer, Wireless, Bluetooth, Windows XP | 1 |
| | | II- Total Laptops | 9 |
| 16 | Projector U5-532h | Projector U5-532h | 1 |
| 17 | TOSHIBA PROJECTOR | TOSHIBA PROJECTOR | 1 |
| 18 | Instalolck Screen | Instalolck Screen | 1 |
| 19 | Ahuja Speakers | Ahuja Speakers | 4 |
| 20 | Ahuja Amplifier | Ahuja Amplifier | 1 |
| 21 | Ahuja Handheld Wireless Mike | Ahuja Handheld Wireless Mike | 3 |
| | | III- Total Others | 11 |
| PRINTERS | | | |
| 1 | HP -Colour LZ CP-1215 | Colour LZ Printer | 1 |
| 2 | HP LZ P-1505 | Mono 600x600DPI | 3 |
| 3 | HP LZ 3390 | All in one Printer | 4 |
| 4 | HP -Colour LZ 2550 Ln | Colour Laser Printer | 1 |
| 5 | Epson Printer LQ-1150+Dx | DOT Printer | 3 |
| 6 | Samsung ML-1640 | Mono Laserjet Printer | 8 |
| 7 | Canon 3010 MFP | All in one | 4 |
| 8 | Canon LBP -3300 | Duplex Laserjet Printer | 9 |
| 9 | Konica Page Pro-1580 | All in one | 2 |
| 10 | HP LZ P-1108 | Mono Laserjet Printer | 10 |
| 11 | HP LZ P-1007 | Mono Laserjet Printer | 4 |
| 12 | HP - LZ Printer M2727nf | MF PRINTER | 1 |
| 13 | hp color lazerzet 2605dn | Color mono LJ P | 1 |
| 14 | HP Color Laser Printer 2600n | Color mono LJ P | 1 |
| 15 | HP Laser Printer P1606 | Mono Laserjet Printer | 1 |
| 16 | Wipro DMP Printer LQ-1070DX | Dot Matrix Printer | 1 |
| 17 | HP LZ P-1020 | Mono Laserjet Printer | 1 |
| 18 | ML-3310 ND | Samsung Mono Laserjet Printer | 1 |
| 19 | ML-2161 | Samsung Mono Laserjet Printer | 1 |
| 20 | Scanner HP 2410 | Scanjet Flabbed | 7 |
| 21 | Scanner Canon LIDE120 | Scanner | 1 |
| | | IV- Total Printers | 65 |
| | | Grand Total (I,II,III & IV): | 144 |

ANNEXURE - II
Annual Turnover Statement

The annual turnover of M/s. _____
for the year 2015-16 is given below and certified that the statement is true and
correct.

| Sl.No. | Year | Turnover in Lakhs (Rs.) |
|--------|---------|-------------------------|
| 1 | 2015-16 | |
| | TOTAL | Rs. _____ lakhs |

Date:

Seal

Signature of Commercial Tax Officer or Chartered
Accountant
(Name in Capital)

ANNEXURE -III
Tender for Annual Maintenance of Computers and Peripherals
- Format of Undertaking

To Be Furnished By The tenderer For Having Accepted the Terms & Conditions Of The tender Document.

To

The Commissioner for Sericultural Devt.,
and Director of Sericulture
M.S. Building, Bangalore – 560 001.

Sir,

In accordance with the terms and conditions of tender document for annual Maintenance of Computers and Peripherals for The Year 2016-17, I/We company/firm have gone through all the terms & conditions and hereby agrees to accept and undertake to abide the same.

Date

Place

Signature

()

Name in Capital Letters

Seal of the Firm/Company

ANNEXURE - IV
TENDER OFFER LETTER

Affix the Photograph
of the person
signing the
document attested
by a Gazetted
Officer/Notary

To,

The Commissioner for Sericultural Devt.,
& Director of Sericulture,
5th Floor, MS Building,
Dr.Ambedkar Veedhi
Bangalore – 560 001
Karnataka State

Sir,

Having examined the tender documents in connection with the **Annual Maintenance of Computers and Peripherals** of your department for 2015-16 called by you, I / We, the undersigned offer to take up **Maintenance of Computers and Peripherals** in conformity with the terms and conditions of the tender at the rates quoted in the Annexure if the contract is awarded in my / our favour.

I / We understand that the tender offered shall be valid for one year **from** the date of opening of the tenders.

I / We undertake if our tender is accepted, I / We will enter into contract **for Annual Maintenance of Computers and Peripherals** in accordance with the delivery schedule.

I / We agree to abide by this tender for the period one year from the date of agreement.

I / We undertake to deposit Security Deposit amount in accordance with the terms and conditions of the tender if our offer is accepted.

Date :

Signature :

Place :

Name in Capital

Phone No :

Fax No.:

Capacity * :

Name and Address & Phone No.

Off.:

Seal of the firm :

of the person signing the tender]

Residential :

Phone

Phone :

from:

- P. S:**
1. the rate shall be indicated in the format attached and rates not in the format will be rejected.
 2. Please indicate the designation and enclose the authority of the person signing the document.

N.B. Strike out whichever is not applicable.

PROFORMA – I

Format for tender

| Sl. No. | Equipment name and Specification | Units | Rate quoted for Annual Maintenance (for each item) (in Rs.) | Total Amount (in Rs.) |
|----------------|---|--------------|---|------------------------------|
| (1) | (2) | (3) | (4) | |
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |

Signature of the Authorized Signatory

Firm :

Note: Rate shall be quoted for items of equipment as indicated in Annexure-I & IA.

PROFORMA – II

| Sl. No. | Particulars | |
|----------------|---|--|
| 1 | Earnest money deposit details | |
| 2 | Undertaking stating abide to all the terms and conditions of the invitation. | |
| 3 | Affidavit in Rs.100/- Stamp Paper having no dis-qualifications, defaultations whatsoever black listing etc., | |
| 4 | Details of receipt no. and date for having purchased / prescribed tender forms. | |
| 5 | Copies of I.T>Returns for the Assesment Year 2015-16. (enclose self attested relevant I.T.R.Forms) | |
| 6 | VAT registration with and as the case may be certificate. | |
| 7 | “No Tax Due clearance certificate as issued by the concerned authorities for the year 2015-16 | |

**Signature of the Authorized Signatory
Firm :**

PROFORMA – III

| Sl. No. | Particulars | |
|----------------|--|--|
| 1 | Name of the Firm / Company as the case may be | |
| 2 | Address | |
| 3 | Registered Under (quote relevant provisions of the Act and enclose document copy) | |
| 4 | No. of employees / Staff available for performance of contract | |
| 5 | No. of Contracts / Works executed for the year 2015-16 (Provide list) | |
| 6 | Annual Financial Turn Over for the year 2015-16 certified by the Chartered Accountant. | |
| 7 | In case comprehensive rates quoted how the components for the equipments are procured and supplied to the employer. If any agreements with manufacturers, dealers agents are made indicate details and provide the documents. | |
| 8 | Any other special profile are available with the tenderer which may be enclosed which will be considered as not mandatory but treated for evaluation purpose and to assess the capacity to perform contract. | |

**Signature of the Authorized Signatory
Firm :**